

POSTING INTERNAL/EXTERNAL

RECE FULL TIME SPLIT WORKER

The Boys and Girls Club of Niagara is seeking candidates to fill the position of Full Time RECE Split Worker at the St Gabriel's Lalemant location in Niagara Falls.

Position Overview:

The full time RECE Split Worker is responsible for the safe, effective, and efficient delivery of programs and services at the assigned Centre. The Program Worker is accountable to the Satellite Programs Manager.

This full time RECE Split Worker (37.5-44 hours per week). Some evenings and weekends may be required. Work in Summer Camp July and August if required. Compensation is depending upon experience. Compensation for successful RECE candidates is \$16.00-\$17.00 depending upon experience. On top of the base wage, program workers receive a \$2/hr. Provincial Wage Enhancement.

Qualifications:

The candidate requires experience in programming, and a post-secondary diploma/degree in Early Childhood Education; designation as an R.E.C.E with the Ontario College of Early Childhood Educators.

Additional Qualifications: Current Police Clearance with Vulnerable Sector, Immunization records, WHMIS, Current Standard First Aid/CPRC, High Five Certification, Food Handlers Certification, Working knowledge of applicable Legislation.

Duties and Responsibilities:

Deliverables include but are not exclusive to:

- *Prepare daily plans for assigned activities consistent with program curriculum handbooks;*
- *Supervise and instruct participants as scheduled;*
- *Advise Supervisor/Unit Manager of program supply needs;*
- *Follow the safe arrival and departure practices;*
- *Follow the healthy principals of child development, High 5;*
- *Collect statistical data as assigned;*
- *Perform offsite communication duties as assigned;*
- *Perform program personnel duties during transit as assigned;*
- *Collect and report accurate attendance and participation data monthly;*
- *Collect and report participant feedback regarding facility and programs monthly.*
- *Fire and Emergency Response duties are completed and documented.*

Please send cover letter and resume and Ontario College of ECE registration number to employment@bgcn.ca by e-mail quoting the job title in the subject line no later than **4:00 on October 5th 2020.**

Address: 8800 McLeod Rd.
Niagara Falls, ON
L2H 0Y8

Fax: (905) 357-7401

Website: www.boysandgirlsclubniagara.org

The Boys and Girls Club of Niagara is an equal opportunity employer committed to inclusive, barrier-free employment. We will accommodate the needs of its employees under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout their employment. Please advise the Human Resources Department to ensure your accessibility needs are accommodated. Information received relating to accommodation measures will be addressed confidentially.