



Boys & Girls Club
of Niagara

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CLUB DRIVER

The Boys and Girls Club of Niagara is seeking candidates to fill the positions of Club Driver for licensed care and Zone programs.

Position Overview:

The Club Driver is responsible for the safe, effective, and efficient delivery of Transportation Services. Club Drivers are responsible to the Supervisors/Coordinators in the assigned center.

These are part time hourly positions (0 – 30 hours per week). Work in Summer Camp if required. Compensation is \$17.00.

Responsibilities:

- Ensure the safe transportation of children youth;
- Follow the procedures outlined in the Transportation Services handbooks;
- Ensure participants are signed in upon arrival at Club programs;
- Maintain an attendance record of the children utilizing Transportation Services;
- Complete and record a daily log of vehicle inspection and submit to Program Manager/Supervisor at end of shift;
- Report to Program Manager/Supervisor any deficiencies with the vehicles promptly;
- Maintain an accurate record of all fueling of vehicles.

Qualifications:

- Valid bus license (B) and/or (C); a current drivers abstract;
- Two years bus driving experience;
- Current Police Clearance Check, Immunization records, Current Standard First Aid/CPR level C;
- High Five

Application:

Please send cover letter and resume to employment@bgcn.ca by e-mail quoting the job title in the subject line.

Address: 8800 McLeod Rd.

Niagara Falls, ON

L2H 0Y8

Fax: (905) 357-7401

Website: www.boysandgirlsclubniagara.org

The Boys and Girls Club of Niagara is an equal opportunity employer committed to inclusive, barrier-free employment. We will accommodate the needs of its employees under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout their employment. Please advise the Human Resources Department to ensure your accessibility needs are accommodated. Information received relating to accommodation measures will be addressed confidentially.